**Minutes**

**Jubilee Council Meeting**

**May 15, 2023**

Present: Kevin Collins (Chair), Rev Norm Seli (Minister), Kathy Coats (Finance), Fran Crabe (UCW), Brian Kalanda (Property), Pat Lansche (Fundraising and Event Support), Jeanette May (M&P), Barb Measures (Worship), Gary Norris (Treasurer), Judy Olson (Secretary), Rai Remmel (Trustee), Barbara Rutherford (Facilities)

Regrets: Cheryl Colford (Pastoral Care), Pam Lock (Regional Representative / Outreach), Rev Bri-anne Swan (Minister)

**Call to Order**

Kevin Collins

Called the meeting to order at 7:35 pm.

**Prayer**

Rev Norm

**Agenda Review**

The agenda was approved as distributed.

**Approval of Minutes of April 11, 2023 Council Meeting**

*Moved by Jeanette May and seconded by Brian Kalanda that the minutes of the April 11, 2023 Council Meeting be approved.*

*Carried*

**Business Arising from April 11, 2023 Minutes**

**ACTION:** Gary Norris will ask Diane Clare to conduct an analysis of Jubilee givings and report to Council in June 2023.

Jubilee Photo Directory

**ACTION:** Kevin will contact the photo directory company to obtain further details on updating Jubilee’s photo directory and report at a future Council meeting.

Legacy Gifts Policy

Rev Norm was not able to contact anyone related to the Muriel Hopkins legacy gift to Jubilee, so no further action will be taken. The Finance Committee is continuing to work on drafting the recommended Legacy Gift Policies and will bring them to a future Council meeting for approval.

Choir Leads

**ACTION:** Rev Norm is in discussion with Jeannie Wyse regarding an appreciation event for Marie Criscione to acknowledge her years of service with the Jubilee choir.

Trustee Report

Rev Norm reported that a Naloxone kit is currently located inside his office but will be moved to a more visible location. It was suggested that a training session could be conducted to ensure all staff and rental groups are aware of its location and operation.

**ACTION** Rev Norm will follow up to ensure the Naloxone kit is moved to a visible location, will ensure that rental groups are aware of its location and will look into the provision of training.

**ACTION** Kevin will ask Cher Colford to provide a report at the June Council meeting on the “Getting to Know You” cards.

**Ministers’ Reports**

Rev Norm Seli

* Virtual numbers have increased since Easter and are at 180 per week
* In-person numbers are also increasing, with Easter in excess of 200, and most Sundays at approximately 80
* At least 3 new people have joined the church who came on Easter and have followed Jubilee on-line for over a year
* Feedback on Sunday services continues to be very positive. People love the music, appreciate the preaching, like the dynamic between the team and also like the different perspectives that Rev Bri-anne and Rev Norm bring to leadership
* Resistance Church continues to be very important in people’s lives and has a sense of community
* Ulterior Worship is a smaller community, but is valued by those who attend
* There are a number of pastoral concerns, but the ministers are meeting the needs and supporting people
* Monthly Sunday services continue at Revera Donway with 12-20 in attendance
* With the Worship Committee’s support, planning for an after church BBQ on Sunday, June 18th – not as ambitious as a church picnic.
* Definitely NOT Church will also have a BBQ and midweek service on Wednesday, June 21st
* Jubilee’s Refugee Committee is hard at work with Metropolitan United Church planning the Syrian Dinner for Friday, June 9th
* Jim Harbell will be ordained on Sunday, May 28th and will be staying on at Metropolitan UC. Rev Norm will be attending his ordination.
* The Youth Group of about 8 youth is meeting once a month for Bible Study and pizza and also an activity every month – attended Godspell and are planning a baking afternoon and more theater in June and July
* The Jubilee Cares Calling Teams are having a lunch and check-in on Monday, June 5th
* An in-church event is planned on Thursday June 15th in the afternoon for those who can’t get out to church

**Treasurer’s Report**

Gary Norris

* Year-end deficit projected to be $144K, down from $222K, due to legacy gift
* Funds will sustain Jubilee until September, before having to access additional funds
* Financial Statements can be viewed on Jubilee’s Google drive
* Quarterly statements will be presented at June Council Meeting.
* It was recommended that the congregation be advised of the amounts raised for fundraising events shortly after each event
  + Gary is planning a separate spreadsheet detailing revenue and costs for all fundraising events

**New Business**

**Chancel Access Ramp**

Brian Kalanda

* Brian gave an excellent presentation on the proposed Access Ramp and reviewed the various design and contractor options.

*Moved by Brian Kalanda and seconded by Kathy Coats that Jubilee:*

* *Proceed with the ramp build in mid 2023. Expected duration is estimated to be 3-4 weeks for permits and 3-4 weeks for build;*
* *Leverage the existing Capital Fund ($79,000 ) to build the ramp up to a ceiling of $60,000 (excluding HST) with the understanding that the Capital Fundraising Committee will raise funds via grants, donations, concerts, auctions, possibly a percentage of special donations, etc., to backfill the ramp costs and more if possible;*
* *The Ramp-up Team will make a presentation at the June Council meeting with a recommendation for one ramp design, and request Council’s approval.*

*Carried*

**Closing Prayer**

Rev Norm

**Date of Next Meeting**

Monday, June 12, 2023

7:00 pm

in-person at Jubilee United Church