

# **Minutes**

## **Jubilee Council Meeting**

### **February 12, 2025**

Present: Kye Andrews (Music School), Susan-Jane Bynoe (Worship), Kathy Coats (M&P), Fran Crabe (UCW), Rev. Anne Dionisio (Minister), Deborah Johnston (Secretary), Pat Lansche (Fundraising and Event Support), Pam Lock (Outreach/Regional Representative), Jeanette May (Chair), Gary Norris (Treasurer), Barbara Rutherford (Facilities), Rev. Norm Seli (Minister), Valerie Winters (AIC-Property)

Regrets: Cher Colford (Jubilee Cares), Kevin Collins (Past Chair), Doris Doidge (Member-at-Large), Christine Petrie (Finance), Bill Watson (Trustees)

Guests: Sharon Aylsworth (Congregant), John Barr (Congregant)

#### **Call to Order**

Jeanette May

The meeting was called to order at 7:24 pm. due to technological issues.

#### **Agenda Review**

No changes to the agenda were required.

#### **Approval of Minutes of Council Meeting on January 15, 2025**

*Moved by Val Winters and seconded by Barbara Rutherford that the minutes of the January 15, 2025 Council meeting be approved.*

*Carried*

#### **Business Arising from the January 15, 2025 Minutes**

- Norm reported that the Photo Directory is still not completed and he is continuing to work on it.
- Norm confirmed that Jubilee is able to respond to the Shining Waters Region Priorities Survey when it is convenient.
- Jeanette reminded those who have not submitted their Annual Reports to get them to Dianne.
- Norm and Valerie volunteered to plan the lunch for the Annual General Meeting on March 30, 2025.

**ACTION:** Norm and Val will report at the March Council meeting regarding the lunch plans for the Annual General Meeting.

#### **Ministers' Reports**

Norm Seli

- Attendance at in-person and online services remains strong, with 100 people attending Muffin Church despite snow threat.
- A new online theological discussion group has started with 12 participants.

- Norm and Anne are addressing a number of individuals with pastoral care needs.
- The bulletin board with the survey of Jubilee's priorities will be available again on Sunday, February 16 and will be reviewed at the next Council Meeting and shared at the AGM.
- An enthusiastic group is planning for Black Heritage Month and another group of volunteers are planning Jubilee's 25<sup>th</sup> anniversary and UCC's 100<sup>th</sup> anniversary.
- A pancake dinner for Shrove Tuesday is scheduled.
- Norm will be using *The Serviceberry* by Robin Wall Kimmerer for a Lent book study.
- Norm is planning a theater outing on April 6, 2025 after church.
- The United Church moderator will be at Jubilee on February 15 facilitating a *Flourishing* event.

Anne Dionisio

- Spencer Clinton will be getting a Vulnerable Sector Check that will be paid by Jubilee.
- Anne is planning a lunch meeting on February 23 after church for the Young Adults Group.
- The women's bible study participants are interested in meeting more often, which Anne is considering.
- Anne and Roz Espin are working to produce monthly sessions of *Path of the Wise Woman* and a retreat at *Five Oaks* in October that Roz will facilitate.
- Ideas were discussed for improved signage and communication about the nursery location.

### **Outreach/Regional Council**

Pam Lock (see attached reports)

- Pam advised re challenges in finding volunteer leaders for new initiatives. The group brainstormed ideas for engaging more people in outreach projects and Kathy volunteered to partner with Pam on Outreach initiatives.
- Pam suggested that Jubilee order 125 copies of the Broadview Magazine's 100th anniversary issue to distribute to the congregation. There was discussion about accepting donations for this initiative, but it was also suggested that the cost could be covered by the '2020 Fund'.

*Moved by Pam Lock and seconded by Val Winters that Jubilee order 125 copies of the 100th Anniversary issue of Broadview Magazine for distribution to the congregation.*

*Carried*

- Pam stated that Jubilee is able to have two Shining Waters Region lay representatives. It was suggested that someone could be invited to a meeting as a learning opportunity.

**ACTION:** Pam will prepare a brief presentation about Regional Council representation for the Annual General Meeting to generate interest.

### **Treasurer's Report**

Gary Norris (see attached reports)

- Gary reported that Jubilee ended the year with a deficit, but it would be offset by investment income.
- Gary will be filing for HST recovery for July 1 to December 31, 2024.
- UCC's portion of the money from the sale of Forest Grove has been transferred to them.

- The money for the Food Bank, Benevolent Fund, and Outreach has been distributed and the money for Ukraine relief has been sent to UCC.

## Finance Report

Kathy Coats (see attached reports)

- Kathy presented a detailed budget for 2025.
- The revenue projection includes funds from envelopes, PAR, fundraising, facility rentals, and amalgamation funds.
- Expenses are projected to be higher due to increased staff costs.
- The budget shows a shortfall which Kathy expects to be covered by investment income. She stated that investment income is not included in the revenue projections due to market uncertainties.
- There was debate about how to record and allocate fundraising income to ensure that the fundraising efforts are easily visible. Norm stated that all fundraising comes to Jubilee, and it will be stipulated at the AGM as to which programs it supports.
- Finance Committee and Gary will discuss how to record and report fundraising activities and bring a recommendation to Council.

*Moved by Kathy Coats and seconded by Susan-Jane Bynoe that the 2025 Jubilee budget, with the amendments discussed, be presented to the congregation at the AGM for approval.*

*Carried*

## Other Business

### Assistance on Election Day

Pam Lock

- Pam suggested that Jubilee offer taxi chits to congregants who need assistance to get out to vote in the upcoming election. After discussion about liability concerns and setting precedent, Council agreed to expand this proposal to all elections.

*Moved by Pam Lock and seconded by Gary Norris, that Jubilee United Church provide taxi chits to congregants, when requested, in order to vote in an election.*

*Carried*

**ACTION:** Norm will include an announcement about taxi chits for voting in the Saturday email blast and Sunday service announcements.

## Next Meeting Dates

March 12 at 7pm  
April 9  
May 14  
June 11

Meeting adjourned at 9:45 pm

Approved March 12, 2025

*Jeanette May*